

# Minutes for Texas Association for Bilingual Education (TABE)

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## Call to Order

- An Executive Board meeting of TABE was held on 12/21/24 via zoom. It began at 8:35 am and was presided over by Dr. Xóchitl Anabel Rocha, with Altagracia Delgado as secretary.

## Attendees

- Board Members in attendance included President-Dr. Xóchitl Anabel Rocha, Secretary-Altagracia “Grace” Delgado, President-Elect--Hugo Hernández, Treasurer-Dr. Claudia Treviño García, Parliamentarian-Dr. Laurie Weaver, Parent Rep.-Blanca Gálvez Pérez, Public Relations-David Nungaray, Vice President-Dr.Lizabeth Garza-García, BESO Representative-Marcy Peña, IPD-Dr. Olivia Hernández, Higher Education Chair-Dr. Joy Esquierdo , Publications & Archives Chair-Dr. Josie Tinajero and Newsletter Chair-Dr. Lileana Rios-Ledezma.
- Members in attendance: Executive Director, Ms. Karina Chapa and María Alvarado, Executive Assistant
- Board members absent:Bilingual ESL Rep.-Dr. Susana Franco-Fuenmayor and Legislative Rep.-Dr. Elizet Moret
- Approval of Minutes read by secretary Grace Delgado, seconded by Lizabeth Garza-García. Motion carried after voting with 10 yes.

## Officers’ Reports

- Treasurer's Report - Dr. Claudia Treviño García, Treasurer
- Board Members Reports - All board members

## Other Reports

- Executive Director’s Report - Karina Chapa, Executive Director

## Main Motions

- Motion to approve 2025 staff working calendars by Karina Chapa, seconded by Liz Garza-García. Motion carries with voting 11 yes.
- Motion to approve 2024 conference profit sharing with local affiliate (10% to AAABE) by Karina Chapa, seconded by Lileana Ríos-Ledesma. Motion carries with voting 11 yes.
- Motion to approve 2025 proposed budget by Claudia Treviño-Garcia, seconded by Josie Tinajero. Motion carries with voting 11 yes.
- Motion to approve ConferenceDirect agreement by Karina Chapa, seconded by Olivia Hernández. Motion carries with voting 11 yes.

## Closed Executive Session

- Summative Evaluations - Dr. Xóchitl Anabel Rocha, President
  - ED Summative Self-Evaluation Review
  - ED Summative Evaluation Review
  - ED Contract Amendments
  - Staff Retirement, Raises, and Bonuses
- Finance Committee to bring recommendations for actions steps and voting in January.

## Announcements

- New Board Member Appointments - Hugo Hernández, President-Elect. Still determining. Will announce soon.
- 2025 TABE Planning Meeting & Installation Ceremony: 01/04 San Antonio
- Next Board Meeting: TBD

## Adjournment

- Dr. Xóchitl Anabel Rocha moved that the meeting be adjourned at \_\_\_\_\_pm.

## Online Motions

**Motion:** On 12/27/24, motion moved by Dr. Xochitl Rocha, seconded by Blanca Gálvez-Pérez, to approve December bonuses for TABE Executive Director and Office Manager. Voting took place online via Google form. The motion carried on 12/31/2024 with 10 in favor.

*Attagracia H. Delgado*

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Secretary  
2024 TABE Executive Board

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Date of Approval